Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
Telephone: 01487 812447. E-Mail: parishclerk@upwood.org

A meeting of Upwood and the Raveleys Parish Council will be held on Monday 01 February 2016 at 7.00pm at Upwood Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Carol Bilverstone – Clerk and Responsible Financial Officer to Upwood and the Raveleys Parish Council

26 January 2016

Members: 9 Quorum: 3

Agenda

133-02/16 To receive and approve apologies for absence.

134-02/16 To receive declarations of interest.
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.

135-02/16 Public participation.
To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

136-02/16 To receive and approve the minutes of the parish council meeting held on 04 January 2016.

137-02/16 Matters arising or carried forward from the last or previous meeting.

137-02/16.1 To receive an update regarding strategies to identify vehicles in breach of the 7 ½ tonne weight restriction and the implementation of an action plan to address this issue.

137-02/16.2 To receive an update regarding the street light on the corner of Thatchers Close/High Street.

137-02/16.3 To receive an update regarding standing water on the road opposite Upwood Primary School.

137-02/16.4 To receive an update from the district council regarding the planning department's decision to cease the provision of paper documentation.

138-02/16 To receive reports from county and district councillors.

139-02/16 Notification of planning items. None received at the time of publication.

140-02/16 Finance

140-02/16.1 To approve accounts for payment: 01 February 2016:

Date	Ref. No.	Payee	Description	Amount
01.02.16	83253538	Mrs C. Bilverstone	*Clerk/RFO Salary. January 2016	692.40
			Expenses: Working from home allowance, postage	11.08
01.02.16	135597966	HMRC	PAYE/NI	2.78
01.02.16	628077652	Mr & Mrs N.D. McLeod	Reimbursement for purchase of software for the newsletter committee re. the Communications bid to REG Ramsey Windfarm Community Benefit Fund	49.99
01.02.16	911700163	Mr A. Davis	Relocation of two noticeboards re. . the Communications bid to REG Ramsey Windfarm Community Benefit Fund	365.00

140-02/16.2 To note income received: 01 February 2016. None received at the time of publication.
140-02/16.3 To acknowledge receipt of the parish council's precept notification letter for 2016/2017.

141-02/16 Governance
141-02/16.1 To consider adoption of a media policy.
141-02/16.2 To receive an update regarding the archiving of parish council materials.
141-02/16.2 To consider making a resolution to confirm that the required documents, information and conditions are in place (and published on the parish website, www.upwood.org.uk) to meet the criteria of the Quality Award of the Local Council Award Scheme; and to authorise the clerk to apply for the accreditation process.
141-02/16.4 To consider the clerk's attendance at the SLCC "Regional Roadshow" on 20 April 2016

142-02/16 Correspondence and Communications.
142-02/16.1 Correspondence from a parishioner offering to undertake general maintenance projects for the parish council on a voluntary basis.
142-02/16.2 Correspondence from the landowner regarding the land adjacent to "Highfields", Great Raveley.
142-02/16.3 To prepare a response to the consultation: Huntingdonshire Sports Facilities Strategy 2009-2014.
142-02/16.4 To consider the district council's invitation and offer of support for parish councils participating in the "Keep Britain Tidy: Clean for the Queen" initiative.
142-02/16.5 The Councillors' Guide (revised for2015/2016).

143-02/16 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.
No decisions can be made under this item.

144-02/16 Matters for future consideration.
No decisions can be made under this item.

145-02/16 Date of next meeting: 07 March 2016, Upwood Village Hall, 7:00pm