



Upwood and the Raveleys Parish Council

Parish Clerk – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
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A meeting of Upwood and the Raveleys Parish Council will be held on Monday 04 February 2019 at 7.00pm at Upwood Village Hall.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Carol Bilverstone – Clerk and Responsible Financial Officer to Upwood and the Raveleys Parish Council

29 January 2019

Members: 7 Quorum: 3

AGENDA

138-02/19 To receive and approve apologies for absence.

139-02/19 To receive declarations of interest.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Upwood and the Raveleys Parish Council Code of Conduct for Members and by the Localism Act 2011.

140-02/19 To receive and approve the minutes of the parish council meeting held on 07 January 2019.

141-02/19 Casual Vacancies

141-02/19.1 To consider applications for the casual vacancy arising from the resignation of Councillor Howard Smith.

141-02/19.2 To consider the advertisement of a casual vacancy arising from the resignation of Councillor Helen Nel.

142-02/19 Public participation.

To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.

143-02/19 To receive reports from county and district councillors.

144-02/19 Matters arising or carried forward from the previous meeting.

144-02/19.1 Further to item 112-12/18.1, to consider advice regarding the collapse of the church path and with regard to Local Government Act 1972, s.215 to review quotations for its repair.

144-02/19.2 Further to item 127-01/19, to acknowledge that the chairman of Upwood and Raveleys Parish Council and the Ward Councillor for Warboys and Upwood have received invitations to join the Advisory Group for Ramsey Windfarm Community Benefit Fund.

144-02/19.3 To receive an update on future of The Cross Keys Public House.

145-02/19 Notification of planning items.

None received at the time of publication.

146-02/19 Finance

146-02/19.1 To consider the renewal of membership to Cambridgeshire Acre prior to authorising payment in 146-02/19.2.

146-02/19.2 To approve accounts for payment: 04 February 2019

Date	Ref. No.	Payee	Description	Amount
04.02.19	455249294	Mrs C. Silverstone	Clerk/RFO Salary. January 2019	737.49
			Expenses: Working from home allowance, stationery, travel.	13.49
04.02.19	676708180	HMRC	PAYE/NI. January 2019	10.20
04.02.19	DD	SALVUS Master Trust	Employee + Employer Pension Contributions. January 2019	78.70
04.02.19	DD	Salvus Master Trust	Small Employer Fee	24.00
04.02.19	785833676	Canalbs Ltd.	Internal Audit. Mid-term	124.25
04.02.19	768202458	Mr A. Davis	Parish Maintenance "Autumn cuts to cemetery and allotments hedges + adjustments to cemetery gates (ref. 17-10/17.5)	580.00
04.02.19	40191819	Cambridgeshire Acre	Membership Renewal (subject to resolution in 146-02/19.1	57.00

146-02/19.3 To note income received: 04 February 2019:

Date	Ref. No.	Payee	Description	Amount
22.01.19	000027	Mr & Mrs Rowley	Donation received from the sale of surplus books & DVDs from the book exchange.	39.27

146-02/19.4 To consider a subscription to "Scribe", a purpose-built, web-based local accounts software package at a cost of £257 + VAT per year.

146-02/19.5 To acknowledge receipt of the mid-term internal audit report and to consider recommendations.

147-02/19 Traffic, Highways & Road Safety

147-02/19.1 To receive an update on the implementation of the Speed Indicator Device (SID).

148-02/19 Public Involvement & Engagement and Parish Council Development

148-02/19.1 To receive an update on the draft strategic plan from the youth involvement and engagement working party.

149-02/19 Parish Maintenance.

149-02/19.1 Further to minute reference 133-01/19.1 to acknowledge that Country Grounds Maintenance (CGM) has accepted the three-year contract for parish maintenance; and to consider its quotation for the additional collection and disposal of arisings from St. Peter's Churchyard.

150-02/19 Correspondence and Communications.

150-02/19.1 A letter of concern from residents regarding parking arrangements on High Street.

150-02/19.2 A verbal complaint concerning the overgrown hedge at the junction of High Street and Longholme Road.

150-02/19.3 A letter of concern from a resident regarding the lack of street lighting between Upwood and Bury.

150-02/19.4 Bury Village Neighbourhood Plan 2019-2036 (second draft).

150-02/19.5 A letter from a resident regarding road safety and the pros and cons of traffic calming measures.

151-02/19 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

No decisions can be made under this item.

152-02/19 Matters for future consideration. No decisions can be made under this item.

153-02/19 Date of next meeting: 04 March 2019, 7:00pm. Upwood Village Hall.

Close of meeting