

## Upwood and the Raveleys Parish Councillors: Trustees' Meeting

Parish Clerk – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ  
Telephone: 07835 939547. E-Mail: parishclerk@upwood.org

**An extra-ordinary meeting of Upwood and the Raveleys Parish Councillors, the Trustees of:  
Upwood & the Raveleys Allotments (Charity no. 264373) was held on Monday 01 February 2021 at 6:30pm via "Zoom".**

**Present:** Councillors, J. Burgess, D. Chattaway, J. Edwards, R. Howe (Chairman), N. Maddocks, R. Mashford, A. Perkins.

**In Attendance:** Mr. T. Brown, Mrs L. Carter, (Members of the committee of Upwood and the Raveleys Community Allotments Association), Mrs. C. Bilverstone (Clerk).

### Minutes

**15-02/21 To receive and approve apologies for absence.**

Councillor D. Chattaway: Work Commitment.

**16-02/21 To receive and approve the minutes of the trustees' meeting held on 04 January 2021.**

The minutes of the meeting of the meeting held on 04 January 2021 had been circulated in advance following the informal approval of the chairman. Councillor Burgess proposed that the minutes be approved. Councillor Maddocks seconded the proposal. All who had been present were in favour and it was **resolved** to do so.

**17-02/21 To consider a request from the owners of land north of and adjacent to the Upwood allotments site for three easements to allow the creation of a utilities trench (750mm wide by 1200mm deep) for electricity, water and telecoms from the vehicle entrance on Huntingdon Road west along the path between the hayfield and the individual allotments, turning north across the bottom of the hayfield and entering the land via an existing gap in the hedge.**

The chairman confirmed that the applicants had received notification from the utility companies that it would be possible for the trench to run alongside the hedge (the red line on the map included in minute reference 12-01/21). He added that the trustees should also consider alternative routes for example from the High Street or via Glebe Paddock.

Upwood and the Raveleys Community Allotments Association (URCAA) confirmed that it would prefer to accept the original route (the white line on the map). Prior to any work taking place members would undertake a detailed survey of the track and its surroundings and would accept the disruption provided the track is restored to its existing condition and that any damage is rectified. URCAA added that it would not consent to access for any future construction traffic. The association would wish to accept the offer of a water supply; and would expect reasonable compensation to the farmer who currently rents the hayfield for any material loss caused by the installation (as per minute reference: 12-01/21).

The trustees were satisfied with the decisions of the allotments association and appreciate the disruption this work will cause both to allotment holders and the many residents who regularly walk along this track. The trustees therefore agreed in principle to the three easements. However, specialist legal advice must be sought regarding a wayleave or similar agreement and the trustees must be satisfied that a legally binding contract is in place to protect the integrity of the charity land in perpetuity. The developer would have to undertake to underwrite all legal costs incurred by the trustees for this purpose.

**18-02/21 Matters for future consideration.**

No decisions can be made under this item. There were no further matters for consideration.

**19-02/21 Date of next meeting: 05 April 2021.**

**Close of meeting: 7:00pm**