

## UPWOOD AND THE RAVELEYS PARISH COUNCIL

A Meeting of Upwood & the Raveleys Parish Council was held at Upwood Village Hall, High Street, Upwood, PE26 2QE, on Monday 4<sup>th</sup> March 2013 at 7.00.pm.

Present: Councillors R Howe (Chairman); C Bryce; F Hopkins; A Perkins; J Paxton; G Shelford; K Sisman & C Bilverston.

In attendance: Cambridgeshire County Councillor Victor Lucas DL; Claire Tunnicliffe, (Parish Clerk) & one member of the public.

### 180/03-13 APOLOGIES

Apologies were received from Councillor Noble.

### 181/03-13 DECLARATIONS OF INTEREST

Councillor Sisman declared an interest in transport issues.

Councillor Shelford declared an interest in allotment issues.

### 182/03-13 VACANT COUNCILLOR POSITION

The Chairman welcomed Mrs Bilverstone to the meeting and informed Members that Mrs Bilverstone had registered an interest in the vacant Councillor position and invited her to address the Council.

Mrs Bilverstone gave a brief history of her personal and professional life and why she would like to be considered for the position.

The Chairman thanked Mrs Bilverstone and asked her to leave the room while Members considered the application. After a short discussion it was

**RESOLVED** to appoint Mrs Bilverstone as a co-opted Member to Upwood & the Raveleys Parish Council.

*Clerk's Note: Mrs Bilverstone signed the 'Declaration of Acceptance of Office' in the presence of the Parish Clerk at this point of the meeting.*

### 183/03-13 PUBLIC PARTICIPATION

The Chairman receiving an indication that Mr Edwards, a member of the public, wished to address the meeting, proposed to adjourn and it was

**RESOLVED** to do so.

Mr Edwards advised Members that he was currently the tenant for the Upwood Common Storage Depot which had been declared surplus to the County Councils requirements and would be sold on the open market.

Mr Edwards expressed disappointment that as the tenant he had not been offered first refusal and stated that the property could be brought by a consortium of travellers or property developers.

The Chairman stated that the Council would be sorry if Mr Edwards lost the property and that the Council had been offered first refusal but could not afford to purchase the land under any circumstances. Mr Edwards was then informed that the Council were not aware that travellers were interested in the property but believed that Strawsons could consider making an offer.

The Chairman thanked Mr Edwards for his comments and it was

**RESOLVED** to reconvene.

### 183/03-13 MINUTES

Copies of the minutes of Upwood & the Raveleys Parish Council meeting held on 4<sup>th</sup> February 2013 had been circulated in advance of the meeting following their informal approval by the Chairman.

A Member advised the Clerk that item 177/01-13, Allotments, stated that the Association were working to convert plot 1 to a community orchard. In fact the plots that would be used were plots 2-3 would be suitable for the project. It was then proposed, seconded and

**RESOLVED** that these were a correct record and they were duly signed by the Chairman.

### 184/01-13 MATTERS ARISING OR CARRIED FORWARD FROM THE LAST OR PREVIOUS MEETING

184/01-13.1 The Chairman informed Members that a total of seven residents had confirmed that they wished to be part of the Community Led Plan which would be project managed by Councillor Hopkins.

Councillor Bryce had also passed on the details of two residents in Great Raveley who would like become members of the working party and that he would be speaking with residents in Little Raveley.

The Chairman informed Members he had contacted Mike Barnes of Cambridgeshire Acre to agree a date when he would be available to address the newly formed working party and asked Councillor Hopkins to create a mailing list.

*Clerk's Note: The Village Hall has been booked for 18<sup>th</sup> April 2013 for the Community Led Plan meeting with Mike Barnes, at 7.00pm*

184/01-13.2 The Clerk advised Members that she had met with a supervisor of the payback team who had stated that the team would be happy to consider work in the parish. Members agreed it would be beneficial to have the team litter pick in Long Holme Road and tidying of the Church yard. The Chairman advised it would be beneficial to invite the Pay Back Supervisor to the next meeting.

184 /01-13.3 Members were advised that Peter Haynes, Operations Manager at Huntingdonshire District Council would be submitting a tender for grass cutting in the Parish over a two and three year period. Also submitting tenders were Mr Webb from Kings Ripton and Mr Davies from Upwood.

The Chairman advised that the tenders needed to be considered at the next meeting as first cuts of the season were due in April.

184/01-13.4 Members were advised that signage for the book exchange had been ordered at a cost of £30.00.

### 185/02-13.5 REPORTS FROM COUNTY AND DISTRICT COUNCIL

The Chairman welcomed Councillor Victor Lucas to the meeting who reported on the following;

- Council Tax
- Community Transport Fund
- Cambridgeshire Archive Community Group
- The Police and Crime Plan.

A discussion then followed regarding the Council's opportunity to comment on the draft Police and Crime plan and express disappointment at the closure of the Neighbourhood Forums.

Councillor Lucas explained that the Council should expect one visit a year from a PCSO.

*Clerk's note: An e-mail has been sent to PCSO Vicki Docking with the meeting dates of the Parish Council for the next twelve months inviting her to a meeting.*

Councillor Lucas then informed Members that he would be stepping down as County Councillor for the Warboys and Upwood Division at the election on 2<sup>nd</sup> May 2013 and that it had been a great privilege to represent the parish over the last twelve years.

The Chairman thanked Councillor Lucas for his comments and for his hard work and dedication over the last twelve years.

### **186/03-13 ALLOTMENTS**

Councillor Bryce informed Members that he had received no direct communication from the Association but believed that there had been requests for new plots and would like to be advised what plans are in place for the future and how the Association could become more active.

186/03-13.2 Members were asked to consider a proposal to charge annual rent of £7.50 for a quarter size allotment plot and it was

**RESOLVED** to do so.

186/03-13.3 Councillor Bryce proposed that £1000 was transferred over to the Association which they could manage. The Chairman advised that £1200 for 2012/2013 had been agreed in principal but no formal resolution had been minuted. It was proposed that a resolution should be agreed and the money released when a spending plan had been presented to the Council and it was

**RESOLVED** to hold £1200 in reserves which would be released when a spending plan for future activities had been presented to the Council.

*Clerk's Note: The Chairman of the Allotment Association has been e-mailed to request and future spending which could be presented to Council.*

### **187/03-13 LAND RENTED FOR COMMERCIAL USE**

Councillor Perkins advised that he spoken with those individuals who rented land for commercial use and that he would address the Council at the end of the agenda and proposed to remove the public and press in accordance with the Public Bodies (Admissions to Meetings) Act 1960 and it was

**RESOLVED** to do so.

### **188/03-13 PLANNING**

To note the following change of address;  
Notification of change of address to farm and farmhouse previously known as Common Farm, Chapel Road, Ramsey Heights. Now to be known as Wildfell Farm, Chapel Road, Ramsey Heights.

Following a short discussion it

**RESOLVED** to approve the name change, although two Members did feel that the name was inappropriate to the geography of the area.

**189/01-13.2 PLANNING ITEMS RECEIVED SINCE PUBLICATION OF THE AGENDA**

No further items were received.

**190/01-13 FINANCE**

190/01-13.1 Due to technical difficulties no finance report for March 2013 was available.

190/01-13.2 Members were asked to approve the following accounts for payment.

101329 C Tunncliffe- £419 (Salary & travel expenses)

101330 Cancelled

101331 Mr Johnson - £5.00 (Reduction in allotment rent to half size)

*\*Clerk's Note – This cheque was cancelled as the surname was incorrect and should have been Mr Jackson. A cheque was issued from the Clerk to Mr Jackson .*

101332 Mr Edwards – £64.40 (Quarterly Salary).

101333 Paye - £17.00

101334 Cancelled – Cheque had been made out to Mr Perkins and should have been Michael Murraray Signs Limited.

101335 Michael Murraray Signs Limited.

**191/01-13 PARISH MEETING DATES**

Members had before them meeting dates for 2013 and it was

**RESOLVED** to note with thanks.

**192/01-13 GLEBE PADDOCK PLAYING FIELD**

Members were asked to consider if the Council would like to apply for a new lease on terms to be negotiated. If agreed to do so the Solicitors would then seek instructions from the Diocesan Office. The Clerk informed Members that the lease expires on 20<sup>th</sup> June 2013. After a short discussion it was

**RESOLVED** to notify Jolliffe Daking LLP that the Parish Council wished to apply for a new lease

**193/01-13 CORRESPONDENCE AND COMMUNICATIONS**

- Members had before a list of correspondence that had been sent by the Parish Clerk.
- Green Heart Community Awards
- Community Chest
- Hunts Bee Keeping Association
- Neighbourhood Watch in Huntingdon
- Earith Bridge Maintenance.

No further comments were made and it was

**RESOLVED** to note with thanks.

**193/01-13 MATTERS ARISING FROM COUNCILLORS**

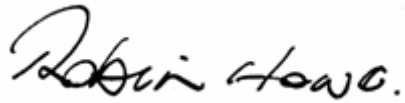
It was reported that the pile of branches and other foliage removed from the hedge of 20 Ailwine Road by former Councillor Brown needed to be taken away to allow the grass to be cut.

**194/13-01      MATTERS FOR FUTURE CONSIDERATION**

The Clerk was asked to include the Sewage outlet / drainage in Great Raveley on the next agenda.

**195/13-01      DATE OF NEXT MEETING(S)**

8<sup>th</sup> April 2013, The Village Hall, Upwood, at 7.00pm.

A handwritten signature in black ink that reads "Robin Howe". The signature is written in a cursive style.

**CHAIRMAN      8<sup>th</sup> April 2013**