

**MINUTES OF A MEETING OF UPWOOD AND THE RAVELEY'S
PARISH COUNCIL**
Held on Monday, 11th May 2009 at 7.30 p.m.

Present	Mr D Paine	Chairman
	Mr N Gowler	
	Mr G Hillman	
	Mr D McCreadie	
	Mr D Oldale	
	Mr A Perkins	
	Mr C Racey	
	Mr J Rignall	
	Mr K Sisman	
	Clerk and three members of the public	

1. Apologies

Apologies were received from Cllr Victor Lucas, and Mr Sisman to advise he would be late arriving. Mr T Bell and Mrs J Paxton were absent.

2. Election of Officers

Mr D Paine – Chairman – proposed Mr D Oldale, seconded Mr A Perkins
Mrs J Paxton – Vice Chairman – proposed Mr D Paine, seconded Mr C Racey
Mr C Racey – Tree Officer – proposed Mr D Paine, seconded Mr N Gowler
Mr K Sisman – Police Liaison – proposed Mr G Hillman, seconded Mr D Paine

3. Declarations of Interest

Mr Racey declared an interest in the Strawsons planning matter as a neighbour to the development. Mr Paine declared an interest in Item 7.

4. Minutes of the meeting held on Monday, 6th April 2009

Mr Rignall raised the matter that he was missing from the attendance list. Subject to this one amendment the Minutes were confirmed and signed by the Chairman.

5. Matters arising

Mr G Hillman advised that water was still running along road at junction of Ramsey Road/Longholme Road. He had spoken to Anglian Water who advised that work is to be completed on Monday, 18th May.

Mr Racey advised that he had inspected the lock on the gate at Rectory Paddock as it was stiff. Unfortunately, combination could not be recalled so lock was forced. Quote received from G & J Peck in the sum of £19.72 for replacement lock.

Mr Paine advised that a verbal agreement had been given for vehicles to be parked off road whilst work being undertaken at the Nursing Home.

Mr Racey to inspect areas mentioned by Mr Gray in a previous email to the Clerk in connection with overhanging branches. Members agreed a figure of £100-150 if work needed to be carried out immediately. Mr Racey to contact Mr Papworth.

Mr Hillman advised that he had spoken to the County Council in connection with the culverts. Work to be completed by the end of this month.

6. Correspondence

HDC - letter - Small Scale Environmental Improvement Schemes - confirming Parish Council's application for improvements to existing ramp for cemetery in Meadow Road

Equality and Human Rights Commission - letter and leaflet - Public Sector duties

Zenith Limited – letter – re BUPA Manor House refurbishment

Serjeant & Son – letter – deeds and documents of title; confirming safe keeping of same
County Development, Mineral and Waste Planning Group – letter – change of contact details

Mrs K M Paine – letter – advising of concerns from residents in Upwood re hedge at junction of Meadow Road and Huntingdon Road

Mrs G Linford – letter – regarding bench/seat in Cemetery

Mr A Davis – letter – advising of incident of ASB at children's play area in Farm Close Louise Platt, HDC – email – planning matter at 88 High Street, Upwood

Victor Lucas – copy email – Bury/Upwood, major housing and light industrial development

Mark Kemp – copy email – reply to above

Colin Meadowcroft, HDC – email – attendance at future meetings of Parish Council by member(s) of Council's Standards Committee

Cambridgeshire County Council – letter – The 'Big Lunch'

HDC – Countryside Events & Activities – June 2009

HDC – Public Meetings Schedule – May 2009

Keith Sisman – copy letter to Shailesh Vara MP – proposed speed limit changes & Strawsons (Upwood development)

Keith Sisman – email – advising of delay attending meeting and request that Parish Council formally invite him

COPE – Newsletter No. 55

Kompan Limited – letter and brochure

Cambridgeshire ACRE – The Playing Field Newsletter

7. s137 Payments

- Contribution to the village Newsletter

Mr Paine gave presentation on the future publication of the Newsletter. Some £900 in total will be needed to produce the Newsletter for the remainder of the year and Mr Paine therefore looking for donation towards this cost. Discussion took place amongst members. Mr Hillman proposed the sum of £500, which was seconded by Mr McCreadie and all members in favour of the proposal.

8. Cheques

Allianz Insurance plc	£1,135.18
Jolliffe Daking LLP	£159.50
Lee Gray	£639.00
J Haggar	£239.57
G & J Peck	£19.72

9. Maintenance

- Trees in St Peter's Churchyard

Mr Racey advised that he had spoken to Mr Ogden. Mr Racey felt that in view of the time of year the work could be delayed until the autumn. Quotations to be obtained. Mr Racey to liaise with Clerk on contractors to use. Mr Paine advised that he would also look into possibility of funding being available to help with the cost.

10. Funding Opportunities – Small Scale Environmental Schemes

Letter received from Huntingdonshire District Council confirming that the Parish Council's bid was successful. This bid was for refurbishment to cemetery gates and overall entrance. Mr Paine to arrange a meeting with Mr Lack, accompanied by Mr Oldale.

11. Children's play areas

- Bentley Close – still ongoing
- Farm Close – letter received from Andy Davis, resident of Upwood, detailing incident which occurred involving youths at the play area. Clerk has responded advising that if such an incident happens again Mr Davis should report the vehicle registration number to the police. A copy of the letter emailed to Laura Koscikiewicz.

12. Planning

0900193FUL - Land at 88 High Street, Upwood – discussion amongst members with Mr and Mrs Dowdell, who attended the meeting, adding comment on revised plans. The feeling was that a member of the Parish Council should attend the Development Control Panel meeting on Monday, 18th May 2009. It was agreed that Mr Paine should attend the meeting with another member from the Parish Council.

Appeal Ref: APP/H0520/A/08/2084079 – Land to the rear of Highfield, Raveley Road, Great Raveley, Cambridgeshire – Appeal dismissed.

Town & Country Planning Act 1990 (as amended): Outline planning application: Demolition and clearance of redundant buildings, removal of redundant fixed infrastructure, reclamation of remediation and redevelopment for mixed uses, including houses (at least 650 units), employment (at least 10 hectares) Neighbourhood Centre and landscaped open space: Former RAF Upwood, Cambridgeshire – Technical Appendices as an addendum to what was previously submitted (volume 2) – Mr Hillman advised that he is reading through the documentation received by the Clerk which was exhibited at last month's meeting. He feels there are some worrying statements being made in these documents. It is intimated that work may start in the summer.

Copy email received from Peter Bucknell advising that the Planning Application for RAF Upwood has been validated.

0801040FUL – alterations and extension to farm buildings and change of use to office accommodation at 11 High Street Upwood – Letter sent along the same lines as previous letter to Planning Department confirming Parish Council's approval of the scheme

13. Another Other Business

Mr Sisman raised the subject of Speedwatch. Requests had been received from residents to cover top road in Upwood and Longholme Road. Meadow Road also suggested. Mr Sisman felt that he should be formally invited by the Parish Council to undertake Speedwatch in these areas. Members agreed. On a lighter note, Mr Racey suggested a cardboard cutout of Mr Sisman! Agenda item for next meeting.

Mr Sisman advised that he and Mr Hillman had spent an afternoon clearing out some ditches and cleaning road signs. It was noted that a number of the road signs were faded.

The hedgerows adjoining the allotments was mentioned. Clerk to write to allotment holders reminding them of responsibility to keep the hedgerow trimmed.

Mr Gowler raised the question of allotment holders using their cars to access their allotments. In doing so they are making the roadway wider. Clerk to write to allotment holders requesting them to keep to existing path.

Mr McCreadie mentioned potholes in Fen Turn. Clerk to write to Highways Department.

Mr Racey queried whether trees and/or bushes were permitted on the allotments.

Mr Paine commented that a grave has a conifer planted on it.

Mr Perkins raised the subject of the telephone box and litter bin. Agenda item for next meeting.

There being no further business the meeting closed at 9.35 p.m.