

Under Item 11 Mr Oldale pointed out that the walk mentioned on the interpretation board leads folk in the wrong direction. Clerk advised that Vera Woolmer had been in contact regarding the wording. Mr Sisman suggested that the artwork needs to be vetted by the Parish Council before any alteration is made to the board. Clerk to contact Vera Woolmer in this regard.

The Minutes were then confirmed and signed by the Chairman.

4. Matters arising

Mr Racey advised that he had visited Fiona Hopkins. Will bring matter up under maintenance.

Clerk again read out response from Derek Seaton at BT with regard to 'phone box adoption. Clerk to email to advise that the Parish Council will discuss at next meeting. Agenda item for next meeting.

5. Correspondence

CCC – Integrated Youth Support Service (IYSS)

Email – David Paine to Lee Gray and subsequent response

Email – Reply from Derek Seaton @ BT

CCC – Flooding Memories Consultation

Email – Vera Woolmer ~ interpretation board

Email – Liz Carter to David Paine ~ Upwood Allotment Holders Group Newsletter

Letter – Julia Evans confirming wish to continue with her allotment

HDC – Remittance advice ~ Precept payment

Hunts Forum of Voluntary Organisations – Voluntary/community groups

Grantscape – Grants for Local Community and Environmental Projects ~ Agenda item for next meeting

Email – Sharon Piper ~ siting of salt bins

Letter – Upwood and The Raveleys Village Hall ~ Hire rates

CCC – News from the Public Rights of Way and Access Team

Email – David Paine to Steve Earl @ BUPA ~ Boundary fence

Email – Victor Lucas ~ Councils can grit footpaths

Whitehouse Enterprises – Suffolk County Council ~ poster

HDC – Local Democracy Day ~ letter and poster

6. Replacement printer for Parish Clerk

Clerk advised of the need for a replacement as existing printer rendered obsolete as ink cartridges no longer available. Advised of printers available at Staples and suggested one that would be suitable. A large proportion of correspondence now received by email and a colour printer would be of use on the occasions when a coloured plan is attached. Mr Sisman, however, suggested that reasonably priced mono laser printer and a colour

printer may be better option. Mr Sisman to investigate further and report back at next meeting.

7. Cheques

Lee Grey	£319.50
Village Hall	£24.70
Clerk	£296.98

Letter received from Upwood and The Raveleys Village Hall seeking Parish Council assistance towards part payment of yearly insurance. Agenda item for next meeting.

8. Vacancy on Parish Council

Clerk advised that in addition to Mr A Devine and Mrs P Rignall expressing interest in the vacancies, two further letters of interest received on the day of the meeting. One from Mr Colin Bryce from Great Raveley and the other from Mr Robin Howe. Clerk advised that notices had been displayed on the Parish notice boards for approximately four months, but was not aware of how long they had to be displayed for. Mr Sisman proposed that Clerk check the position with the Democracy Officer at HDC and, depending on advice received from HDC, deal with applicants in the order in which they applied for the vacancies. Mr Oldale seconded this proposal.

9. Maintenance

- Tenders for cemetery hedge

Clerk advised that Mr Ayres had declined to tender due to heavy workload and no response received from Mr Papworth. Mr Davis had quoted £150 to cut both sides and top of cemetery hedge. He further quoted the sum of £125 to reduce the height of the hedge to 4' 6", and offered a discounted sum of £245 if both jobs done at the same time. Mr Racey queried height of hedge at present, Mr Paine advised that it is approximately 7'. Mr Gowler proposed acceptance of the quote, Mr Oldale seconded.

- Tenders for grass cutting contract 2011/12

It was agreed that the following should be asked to submit tenders for the grass cutting contract for 2011/12:

Mr Andy Davis

Mr Lee Gray

Mr David & Mrs Linda Johnson (Forkin' Good)

Barries Gardening Needs.

The tender letter should stipulate that the Parish Council suggests up to 12 cuts during the season March to October inclusive, with the proviso that there is no cut if the growth does not exceed, say, 2"; strimming to be undertaken up to all boundaries and under no circumstances is weed killer to be used. All quotations to be exclusive of VAT, and received by 30th October 2010.

Once a contractor is chosen then the acceptance letter should contain the terms and conditions that invoices submitted by the end of a month will be dealt with at the next Parish Council meeting held on the first Monday of every month, with the exception of August when the Parish Council does not meet and therefore any invoice submitted during that month will be dealt with at the September meeting. All cuts to be listed on a monthly invoice with the date of the cut.

Mr Paine advised that a fire hydrant *cover is broken ~~was buried~~ in the grassed area at the foot of Meadow Road and the top of Meadow Lane. Mr Oldale advised that the Clerk should contact the Chief Fire Officer at Hinchingsbrooke.

Mr Racey advised that he had visited Fiona Hopkins in response to her letter last month. He advised that the tree was trimmed about 10 years ago, which was paid for by the Parish Council. Andy Papworth happened to be at the property at the time of Mr Racey's visit and he advised that work will need to be done in the next two years. Mrs Hopkins happy to accept that. Mr Racey therefore suggested that provision is made in the precept for next year up to the sum of £450 to cover the work involved. Also suggested that it may be prudent to contact the landlord in the future as the Parish Council rents the playing field in which the tree is situated.

9.10pm: Mr Sisman advised that he had to leave for another meeting. Advised that he had strong objections to the planning application to be discussed at Item 11 and supported Mr Parfitt.

10. Allotments

Clerk read out draft letter to be sent to allotment holders which was generally agreed with the exception of the paragraph concerning the increase in rental to cover cost of water used. This was not the case as the tap was initially installed for users of the cemetery, but was situated at the allotment entrance due to cost constraints. A sentence added to ask allotment holders to be considerate when parking on Meadow Road.

Mr Gowler advised that he had been willing in the past to erect posts at the edge of the area that he rents to prevent vehicles from parking there, but this was not agreed at the time. Members happy for Mr Gowler to go ahead with this if he so wished.

Mr Racey invited ***the Chairman to ask** the two members of the public present, as they were allotment holders, for any comments they may wish to make about the allotments. Ms Miles advised that many allotment holders not aware of the rules. However, Clerk advised that all allotment holders, particularly rentals in the last three years, have a copy of the Allotment Form of Agreement: Conditions of Use of Allotments. A copy for information would be included in the annual renewal letter. Ms Miles advised that mention of parking will be made in Allotment Group Newsletter.

11. Planning
1001285CAC – Demolition of existing bungalow – 69 High Street Upwood –
“Recommend refusal until acceptable application received for the new build”.

1001284FUL – Replacement of existing derelict bungalow with new bungalow – 69 High Street Upwood – *“Recommend refusal because proposed building disproportionately large. Parish Council would only consider approval of bungalow of similar footprint to current bungalow. HDC should give serious consideration to surface water drainage. Repeat that this is in a conservation area”.*

12. Any other business

Mrs Paxton advised that someone is using the ‘no cycling’ sign on the footpath between Ailwine Road and the churchyard as target practice. Sign is pitted with holes.

Mr Oldale asked when items for the next agenda need to be submitted. Clerk advised at the latest a week before the next scheduled meeting.

There being no further business the meeting closed at 9.40 p.m.

* Amendments made to October Minutes at November meeting.